

Dighton Water District
192 Williams Street
North Dighton, MA 02764

Sue Medeiros
Patrick Menges
Edward Swartz

COMMISSIONERS

Carol A. Stevens
TREASURER

THE FOLLOWING MEETING WAS BOTH AUDIO AND VIDEO RECORDED

Tuesday, May 13, 2014 at 7:00 P.M.
Water District Headquarters

Chairman of the Board of Commissioners, Sue Medeiros, called the meeting to order at 7:05 P.M. on Tuesday, May 13, 2014.

PLEDGE OF ALLEGIANCE

COMMISSIONERS' TOAST: Sue Medeiros recognized Patrick Menges for his 3 years of service on the Board of Commissioners, his many years of service on the Districts Finance Committee and the Board of Water trustees. Sue also recognized Ray Cordeiro for his many years of dedication and service as the Districts meter reader. Sue presented certificates of appreciation to both Patrick and Ray. Ed Swartz made a toast to Mr. Cordeiro and Mr. Menges "on behalf of the residents of the Dighton Water District, Board of Commissioners and the employees we thank you for your services and the dedication you have given to the Dighton Water District".

MEETINGS WITH SCHEDULED GUESTS:

Somerset Woods – Postponed to June board meeting.

Knotty Pine Fees – Mr. Garanito - Ed made a motion to invite Mr. Garanito. Sue stated the board would do public input. Mr. Garanito said there were two issues that are going to be added to the plan, there was a letter explaining that a valve at 1000 feet and saddles on all the services. Previous requested changes had already been added to the plans. Mr. Garanito feels the plan is set for approval by the board. Superintendent Greg Olsen stated he has the letter with the additional request. Ed made a motion that the Commissioners go on record on approval of Knotty Pine Estates. Patrick seconded, all were in favor and the motion carried to approve Knotty Pine Estates

APPROVE MINUTES OF PRIOR MEETINGS:

Commissioner Ed Swartz motioned to approve the minutes of the April 8, 2014, Clerk of the Board, Patrick Menges seconded, and there was no discussion and the motion carried. Ed

motioned to accept the minutes of the April 30th, 2014 12:00 P.M. meeting, Patrick seconded, and there was no discussion. All were in favor and the motion carried.

READING OF CORRESPONDENCE: None

FINANCIAL CONDITION:

The major account balances, budget to actual, outstanding debt and receivables were presented to the board for review. Ed motioned to accept the financial report, Patrick seconded, all were in favor and the motion carried. Ed announced the last payment on the treatment plant bond is due July 15th, 2026.

Patrick motioned that the warrants be approved as prepared for our approval by the accountant, Ed seconded, motion passed unanimously. The commissioners signed the payroll and expenditure warrants.

SUPERINTENDENTS REPORT:

Superintendent Greg Olsen reported that the pipe has been installed, chlorinated and pressure tested and will be turned on tomorrow morning on Pleasant Street across Muddy Cove bridge. Unfortunately due to an unforeseen frozen hydrant on Muddy Cove more than the \$68,000.00 approved at the Special District meeting on November 7, 2013 was spent, plus police details weren't figured in.

To date 22 new digital read meters have been installed in homes and 25 more meters have been ordered. Ed requested this information be in the Superintendents annual report. Greg stated that the District employees are going to go back to reading the meters. Meter reading will be starting Friday May 16th. The employee will be in the white District truck, will have a name tag and wear a green safety vest. Being new to reading the meters he may have to walk around houses to find where the reader is.

The two pumps for the recycled water have been sent out to be repaired. With the help of Donnie (Jefferson) and National Grid we received free VFD (variable frequency drives) through a grant program and Donnie spear headed that for the treatment plant. This will allow us to pump recycled water if needed.

Greg presented a draft policy on payment of contractor fees. Ed motioned that we adopt this as a new policy of the Dighton Water District and we send copies to the planning board, zoning board, the Board of Selectmen and the building inspector for any proposals that come into them that this be provided to the developers/contractors as they come in and they make their initial request. Commissioners will sign the final draft. Patrick added if this makes any change to anything that exists in the rules and regulations as they stand we should authorize the Superintendent to annul those too as part of the motion. Patrick seconded, the motion passed unanimously.

Greg moved to the Administrative Compliance Officers (ACO) report. Greg stated that the ACO needs approval to have the Consumer Confidence Report (CCR) printed. The report has been reviewed and changes made. Three quotes were received; Copy to copy for \$468.00, Davol

Printing for \$488.00 and Future Graphics for \$515.00. Ed made a motion to award to the lowest bidder Copy to Copy, Pat seconded, motion carried.

The Capital Financial plan as required by the Department of Environmental Protection (DEP) in the sanitary survey was discussed. Ed suggested that the ACO request from DEP some examples of submissions that other Districts have made so we can see what they are looking for in the Capital Financial plan. Sue and Ed stated any future correspondence with DEP or any other state agency should be forwarded to the superintendent.

Grant annual bids opened at the April 8th meeting. Greg had one concern with the asphalt patch repair bid stating the contractor used in fiscal 2014 is also low bid for fiscal 2015. The contractor does excellent work, never a problem, only concern is the bid speculation say they have 2 weeks to comply. The District has had an issue with the contractor doing the work in this time frame. Ed suggested putting a letter in with the awarding of the bid explaining the work is good but not done in the timeline that it is written in the specs, 2 weeks. We will give him another opportunity but if future work is not done timely we will make the contract null and void.

2015 Bid Award

Item 1 Asphalt Patch Repair to JH Landscaping, Ed so moved, Patrick seconded, all were in favor and the motion carried.

Item 2 Equipment & Labor to Fisher Construction, Ed so moved, Patrick seconded, all were in favor and the motion carried.

Item 3 Pipe Supplies is divided into 5 different categories this year:

Category 1 is awarded to Putnum Pipe

Category 2 is awarded to Easton Winwater

Category 3 is awarded to HD Supply

Category 4 is awarded to Vellano Brothers

Category 5 & 6 is awarded to Ferguson

Patrick commented that Easton Winwater still owes the District a meter efficiency survey. Greg will ask the Districts representative. Ed so moved as presented by the Superintendent, Patrick seconded, carried unanimously.

Item 4 Propane is awarded to Propane Plus the only bidder. Ed so moved as presented by the Superintendent, Patrick seconded, carried unanimously.

Item 5 Sodium Hypochlorite, Item 6 Sodium Hydroxide 25% and Item 7 Sodium Hydroxide 50% all awarded to Univar. Ed so moved as presented by the Superintendent, Patrick seconded, carried unanimously.

Item 8 Pacl goes to Holland Corporation. Ed so moved as presented by the Superintendent, Patrick seconded, carried unanimously.

Item 9 Potassium Permanganate to AIC, Inc. Patrick made a motion, Ed seconded, all were in favor, motion passed.

Item 10 Sodium Permanganate awarded to Chem Rite the low bidder. Patrick so moved, Ed seconded, all were in favor, motion carried.

Item 11 Citec Polymer awarded to ACP Corporation the low bidder. Ed so moved, Patrick seconded, all were in favor and the motion carried.

The last item to be bid on was Vehicle Repair and Maintenance only one bidder Advanced Automotive should be awarded the bid. Ed so moved, Patrick seconded, all were in favor and the motion carried.

Greg questioned the board on purchasing hydrants before the end of the fiscal year. The bid for fiscal 2014 is \$1,741.00 per hydrant, to install a hydrant in the District it cost between \$3,000.00 and \$3,500.00. That includes 4 hours of equipment, a police officer, the hydrant, employees and any other fittings I need to install the hydrant. The bid for fiscal 15 for hydrants is \$1,885.00. The board discussed a possible Special meeting to take funds out of Capital Improvement fund. The board decided to transfer the money needed to purchase 10 new hydrants from the Meter Service line into Equipment.

Greg met with T-Mobile who would like to make some minor changes, replace some antennas at the tank. T-Mobile has given Greg all their insurance forms. Greg recommends letting T-Mobile make the changes. Patrick asked if there was going to be an onsite inspector. Greg stated he didn't feel the District needed an inspector for replacing antennas.

Last on the Superintendents report was the District will have 2 vehicles in the Memorial Day parade if anyone is interested in being in the parade.

Ed motioned to accept the Superintendents report, Patrick seconded, all were in favor.

OLD BUSINESS:

Fiscal Year 2015 Budget and Special Articles: Ed stated the warrant had the Finance Committee's recommendations. Sue stated that the warrant has been posted. Sue thanked the new Finance Committee for their hard work and recommendations.

NEW BUSINESS: None

ANNOUNCEMENTS:

Patrick stated that he needed to make a motion that he resigns from the Water Resources Board of Trustees until the Board of Selectmen elect him tomorrow as the Board of Selectmen representative. Patrick made a motion that the Board appoints Mr. Swartz as the representative of this Board to the Water Resources Trust, Ed Seconded, and motion carried.

Patrick announced that the next Water Resources Trust Board of Trustees meeting will be Thursday, June 19th, 2014 at 9:00 A.M... The next regular meeting of the Board of Commissioners will be Tuesday, June 10, 2014 at 7:00 P.M... The District election for Commissioner for three years will be on May 19th, 2014 from 12 P.M. to 7:00 P.M. at the District office. The Annual meeting of the Dighton Water District will be Thursday, May 22nd, 2014 at 7:00 P.M. at the Dighton Middle School.

ACKNOWLEDGEMENTS:

Ed thanked Mr. Menges on his last meeting as a member of the Commission. Sue stated that it was a pleasure working with Mr. Menges.

Patrick thanked all the employees of the District for the work they have done and sacrifices.

PUBLIC INPUT: None

Ed motioned to adjourn at 8:10 P.M., Patrick seconded, and all were in favor, motion carried.

Respectfully Submitted,

Tina Bragga
Acting District Clerk

Those in Attendance:

Sue Medeiros
Patrick Menges
Edward Swartz

Greg Olsen
Tina Bragga
Jim Ready

Chairman Sue Medeiros

Clerk Patrick Menges

Commissioner Ed Swartz