

**Dighton Water District**  
**192 Williams Street**  
**North Dighton, MA 02764**

**Edward Swartz**  
**Jeffery Cloonan**  
**Sue Medeiros**  
***COMMISSIONERS***

*Tina Bragga*  
***TREASURER***

THE FOLLOWING MEETING WAS BOTH AUDIO AND VIDEO RECORDED

Tuesday, June 9, 2015 at 6:00 P.M.  
Water District Headquarters

Chairman of the Board of Ed Swartz called the meeting to order at 6:00 P.M. on Tuesday, June 9, 2015.

**PLEDGE OF ALLEGIANCE**

**MEETING WITH SCHEDULED GUESTS:**

Victor Manougian and Brendan Gill of Verizon Wireless – Mr. Manougian and Mr. Gill discussed with Superintendent Olsen and the Board the possibility of renting space on the Williams Street tank for Verizon Wireless antennas. Verizon Wireless would like to present the Board with an RFP (request for proposal). Chairman Swartz provide Mr. Manougian with a list of proposed guidelines the Board will be adopting and also discussed that the District has an easement to the Williams Street tank. Mr. Gill questioned the 48 hour notice for access stating there are emergencies. Chairman Swartz stated they would clarify on the contract. The District will issue an RFP, Mr. Manougian will forward a sample to the District Clerk. Chairman Swartz stated the RFP would be open to other carriers also and would be looking to get between two and three thousand dollars per month.

**APPROVE MINUTES OF PRIOR MEETINGS:**

Chairman Ed Swartz entertained a motion to accept the monthly minutes of May 12th, 2015. Commissioner Jeff Cloonan, so moved, Commissioner Dorian Jefferson seconded the motion, the motion carried unanimously. Second was to accept the minutes of May 18th, 2015, Commissioner Cloonan so moved, Commissioner Jefferson seconded the motion, the motion carried unanimously. Chairman Swartz asked for a motion to accept the minutes of the Annual Meeting of May 28<sup>th</sup>, Commissioner Cloonan so moved, and Commissioner Jefferson seconded, all were in favor.

**READING OF CORRESPONDENCE:** None

**FINANCIAL CONDITION:**

Chairman Swartz read the financial conditions. Chairman Swartz asked for a motion to accept the financial report, Commissioner Cloonan so moved, Commissioner Jefferson seconded, motion passed.

**SUPERINTENDENTS REPORT:**

Superintendent Greg Olsen reported that all residential meters have been read. Backflow devices are starting to be tested. Distribution employees have installed three new service stubs and replaced one hydrant on Elm Street. The District is now responsible for pulling trench permits, the town will charge us \$32.50 which is half the cost and will be billing us quarterly or annually. This fee is being added to new service invoices.

Superintendent Olsen reported that new Superintendent Cathal O'Brien worked with him this past Friday and has given Greg a list he would like done.

Barbato Construction plans to be finished with the installation of the Elm Street tank mixer by June 15th. The tank will be cleaned by Underwater Solutions on Friday June 12<sup>th</sup> and would like to have the tank inspected while they are on site.

Superintendent Olsen is in the process of scheduling with Fisher Construction to replace the services on Main Street previously discussed.

The consumer confidence reports have been mailed out. The Administrative Compliance Officers report states that the submittal for the capital finance plan is long overdue. We have exceeded on one THM sample. Tata & Howard has requested a meeting with staff to receive information for the 2015 Drinking Water Infrastructure needs survey.

#### OLD BUSINESS:

Intermunicipal Agreement – No update

GIS Mapping – No update

Withdrawal Permit – None

#### NEW BUSINESS:

Re-Organization – Chairman Swartz asked for a motion to elect a Chairman, Commissioner Cloonan nominated Ed Swartz, Commissioner Jefferson seconded and the motion passed unanimously.

Chairman Swartz asked for a motion to elect a clerk, Commissioner Jefferson nominated Jeffrey Cloonan, Chairman Swartz seconded and the motion passed unanimously.

Chairman Swartz requested a motion to reappoint Tina Bragga as the District Clerk/Treasurer, Commissioner Cloonan so moved, Commissioner Jefferson seconded and motion passed unanimously.

Employee Personal Time – Chairman Swartz explained that employees are taking their personal time in June before losing it. When too many employees take their time in June it puts a burden on the schedule. The Board is to think of ways to avoid this problem in the future and discuss at a later date.

#### ANNOUNCEMENTS:

The next Commissioners meeting will be on Thursday July 9<sup>th</sup> at 6:00 PM.

The Board went into recess at 6:40 PM to wait for the arrival of Cathal O'Brien.

The Board returned from recess at 7:57 PM.

#### NEW BUSINESS:

Superintendent/Treatment Manager – Contract

The Board and Cathal O'Brien discussed changes in his contract. Chairman Swartz asked that the board go on record in support of the contract as discussed with the changes and allow the Chairman execute the contract with Cathal once a finalized document with the changes has been supplied. Commissioner Cloonan so moved, Commissioner Jefferson seconded, motion passed unanimously.

PUBLIC INPUT: None

ADJOURNMENT: Chairman Swartz asked for a motion to adjourn at 8:10 PM, Commissioner Cloonan so moved, Commissioner Jefferson seconded and all were in favor.

Respectfully Submitted,

Tina Bragga  
District Clerk

Those in Attendance:

Edward Swartz

Jeffrey Cloonan

Dorian Jefferson

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Chairman Ed Swartz

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Clerk Jeff Cloonan

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Commissioner Dorian Jefferson